

# Welcome Back Guide



## Introduction

I am looking forward to welcoming you back to face to face lessons at my studio in Dursley.

Please take a moment to read through the information below. I have also put together a video so you can see the changes that have been made to ensure lessons are Covid-secure. If you have any questions after reading the information, then please get in touch.

If you are unable to return to face to face lessons for whatever reason then I can continue offering eLessons via Zoom, however I would strongly recommend the face to face lesson if you can.

I look forward to seeing you all again soon

*Philip*

[www.dursleybrass.co.uk](http://www.dursleybrass.co.uk)

## Changes to lessons you need to be aware of:

There is also a video to accompany this information which you can find on my YouTube Channel and on my Facebook Page.

## Arriving

When you arrive at the property, please be mindful of any student who may be coming down the driveway as you approach. If there is someone on the drive, we strongly advise you to wait until they have exited before making your way towards the studio, however the driveway is 2m wide so please keep to the left if you do need to pass someone.

Please arrive 5 minutes prior to the start of your lesson time, come down the driveway to the studio and wait by the outside tap on the end of the house. This ensures you are 2m away from the door to the studio, and allows space for the departing student and me to exit the room safely. There is no need to knock on the door of the studio. When the previous lesson has finished, I will open the door letting the student out. I will then need a moment to clean and will indicate when it is safe for you to enter the room.

When entering the studio, students and parents/carers must move directly to the far end of the studio without touching anything and they must use the hand-sanitiser provided before setting up.

## The Studio Layout

I have changed the layout of the studio to allow us to be socially distant during our lessons. The student (and parent/carer if they are present) will use the far end of the studio, away from the door and I will use the nearest end. The piano has been moved to the student end and there is a new wipe-clean chair for a parent/carer to use. There is also a piano stool for the student to use and a music stand for the brass students.

At the centre of the long wall is a table. This marks the separation between the student area and the teaching area. Students should not come back across this line during lessons.

## What you should bring

Students will need to bring their own instrument (barring the piano), music and any required accessories (eg valve oil, mutes, etc.)

Brass students will need a small towel in a plastic bag to use for removing water from their instrument. I will demonstrate how to do this safely during the initial lesson.

Students who forget items will not be able to borrow them as they may have done in the past.

The music stand will be available for all brass students, however if you wish to bring your own you are very welcome to do so.

Please only bring the essentials.

## The first lesson

I am aware that, this new way of doing things will make some students nervous. We would therefore like to encourage a parent/carer to accompany each student for their first lesson of the new term.

Approximately half of the first lesson of term will be spent going through these changes with the student (and parent/carer) and explaining what I am doing to keep us all safe and why.

## Departing

At the end of your lesson, I will open the door to the studio and step outside to a 2m distance from the door. You can then leave the room and head directly down the driveway. Please be mindful of any student waiting for the next lesson, either at the end of the house or making their way up the driveway.

If the parent/carer is not staying for a lesson but coming back to collect them at the end, then please ensure you are on time as this will impact on the next lesson. Parents/carers should wait at least 2m from the studio door, next to the hedge.

Please do not touch the door handles.

## Between lessons

In order to ensure there is enough time between lessons to sanitise appropriately and to keep us all safe, lessons will last 25 minutes. They will start as usual on the hour and at half past the hour, but will finish 5 minutes earlier than usual. This gives the student time to pack away and for me to clean.

Between each lesson, the piano, piano stool, chair, music stand and surfaces will be cleaned.

At the end of each day, the floor will be mopped.

## Additional things to note

Toilet facilities: Access to toilet facilities are currently in an emergency only. Please ensure you use the facilities at home before heading to your lesson. Using the facilities within my home increased risk to my family and will take out a significant chunk of the lesson as I will need to clean before we return to the studio.

Limited access: Students will only be able to be accompanied by one parent/carer during a lesson. Additional family members will not be allowed access.

First Aid: In the event a student needs first aid during a lesson, when present, the parent/carer will be asked to administer this (with verbal support if needed). If the parent/carer is not present and the student can administer the first aid following my instruction from a social distance, then this would be the course of action. The last option would be for me to administer first aid personally. In this case I will use a face mask and gloves as the minimum level of personal protective equipment (PPE). A first aid kit is kept within the studio should it be needed.

Library: My library of books and equipment at the back of the studio has been covered. Please do not touch this during lessons.

Risk Assessment: If you would like to read the full risk assessment, it is available on my website: [http://www.dursleybrass.co.uk/uploads/1/1/6/1/11614816/2021-04-15\\_risk\\_assessment\\_covid.pdf](http://www.dursleybrass.co.uk/uploads/1/1/6/1/11614816/2021-04-15_risk_assessment_covid.pdf)